USC CENTER FOR EXCELLENCE IN TEACHING

KEY RESPONSIBILITIES AND BENEFITS OF FACULTY FELLOWSHIP

RESPONSIBILITIES:

1. Each CET faculty fellow is expected to make an identifiable and individual contribution to the accumulated sum of the CET influence on teaching excellence at USC. To this end, each fellow will develop and execute a plan to improve and enhance teaching and learning at USC, as proposed in the fellowship application or agreed upon with CET’s director. The plan should include a process to propound the new contribution as a CET-branded initiative, enabling key recognition to accrue to CET prior to becoming a university-wide initiative.

2. Organize or lead at least two hour-long seminars/activities related to student learning or faculty or TA teaching each year. Involvement of other fellows and appropriate speakers as well as involvement in other parallel events is encouraged and expected.

3. Take an active role in the following as much possible
   a. August and January one-day training of teaching assistants
      i. Serve on discussion panels during the morning plenary session
      ii. Lead a focused afternoon session for a small, discipline-specific TA group
   b. Lead a small group discussion at CET's Academic Careers Week program on successful interviewing for an academic job.
   c. Participate in selected interviews of faculty seeking to become CET fellows (typically in late spring)
   d. Attend the annual one-day CET retreat (during spring semester stop days)

4. Mentor one or more CET teaching assistant fellows or undergraduate fellows

BENEFITS:

2. Gain visibility and recognition for high-levels of teaching and scholarship.
3. Network with distinguished peers, leading to prospective research and teaching collaborations.
4. Work with talented and highly motivated graduate and undergraduate students.
5. Influence instruction at USC in a far-reaching way for individual faculty members and teaching assistants, as well as through policy recommendations.
6. Receive a stipend of $2,500 per year, to be used chiefly for the improvement of teaching (conferences book purchase, other)
7. Receive extensive staff support for CET-related activities.