Announcing Our Spring 2019 Future Faculty Teaching Institutes!

CET is excited to announce registration for the Spring Future Faculty Teaching Institute, a training program for USC graduate students and postdoctoral fellows intended to prepare future faculty to pursue excellence in their teaching. Participants who attend 12 of the 14 sessions will receive a certificate of completion. This is a great opportunity to document your commitment to becoming an excellent instructor.

Registration is now open on the CET website

Preparing a Syllabus for Next Semester?

Constructing a syllabus is an important component of the course design process. A syllabus gives students a clear understanding of your expectations and a road map for how the course will be conducted.

CET provides sample syllabi resources and individual consultations on syllabus design.

The USC Curriculum Coordination Office provides a syllabus template which includes language related to University policies and resources. This information

should be included in all syllabi.

Learning Opportunities for All Students

Accessibility statements inform students of university resources and policies for accommodating disabilities, accommodations that are required under the Americans with Disabilities Act. In the following video, Lisa Toft explains how to support your students.

Hi everyone, I'm Lisa Toft, Director of Disability Services and Programs here at USC.

Does your Course Require Students to Do Research?

You can remind your students that the libraries are here to help by including the statement below, in full or in part, in your syllabi, course sites, or assignment sheets.

Need to do research but don't know where to start? Searching for a book, article, or data to support your argument? Not sure how to cite a source in your bibliography? Ask a librarian!
Research help is available:
- In person and by phone, chat and email at Ask a Librarian
- Through research guides and FAQs
- By contacting your subject librarian

Community Service-Learning and JEP

The Joint Educational Project (JEP) works with USC faculty to develop and integrate service-learning components into hundreds of undergraduate courses. JEP students typically spend 2 hours per week at a school or non-profit doing a service project that complements their coursework while contributing to the organization. JEP is currently planning for the Spring 2019 semester; they work with all disciplines and have an experienced and committed staff that provides support to students and faculty throughout the semester.

- If you are interested in considering a JEP assignment for your course, please visit JEP's faculty resource pages or contact Dr. Samantha Bernstein-Sierra, Assistant Director for Research & Academic Affairs, at srbernst@usc.edu or 213-740-1058.

Need Assistance with Blackboard?

USC Blackboard Support will be hosting one-on-one trainings through the end of November. This is your chance to get help from USC's Blackboard expert, Carl Kuzmich, on campus. If you would like to claim your spot, please sign up here https://blackboardhelp.usc.edu/blackboard-training-fall-2018/ .

Blackboard Upgrade Notice
USC will also be upgrading the Blackboard system starting at 12:01 AM December 22 through 11:59 PM December 24. During this time, Blackboard will be completely unavailable. This upgrade is necessary to add security measures and new functionality to the system. Please plan accordingly.

Call for Session Proposals for USC Diversity, Equity and Inclusion Awareness Week

Critical Conversations: Advancing Diversity, Equity, and Inclusion at USC.
January 14-19, 2019

Submission Deadline November 14, 2018

Good Things Can Happen to Teaching When You Receive the CET Newsletter

Forward this newsletter to a colleague!

Subscribe to the Monthly CET Newsletter

The CET Social Scene

We're Ready to Connect With You! We'll be providing weekly doses of teaching inspiration, helpful tips for onground and online teaching and CET news and events.

We're Here to Help

CET Instructional Designers offer complimentary, confidential consultations for all USC faculty, departments and schools for best practices in course design and teaching.

Contact CET